



Payroll Add-on Now Available on Microsoft Dynamics 365

DHRP | Dynamics HR
& Payroll

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Employee Self Service

D365 Finance & Operations

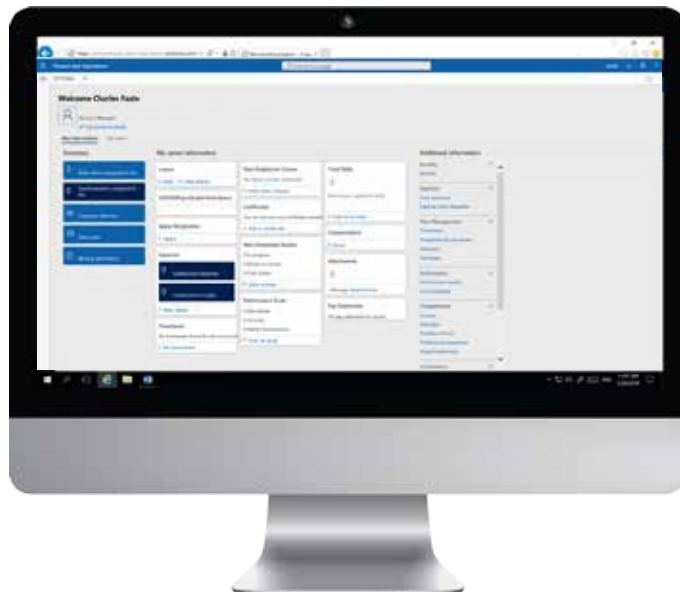
Microsoft Dynamics 365

Employee Self Service

Using a cloud-based employee self-service system, you replace paper documents with online information, saving on the material and time.

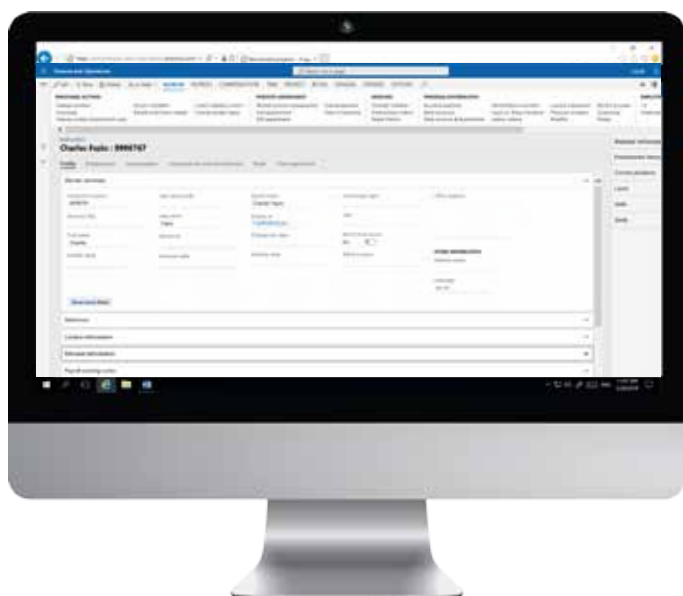
Allowing the employee control of their data helps to reduce workload for HR Management. Giving more time to focus on other essential tasks that support business growth.

- ✓ Request Generated through Employee Self Service (ESS) form
- ✓ Employee Self Service (ESS) Workflow
- ✓ On Completion create position (s) in D365



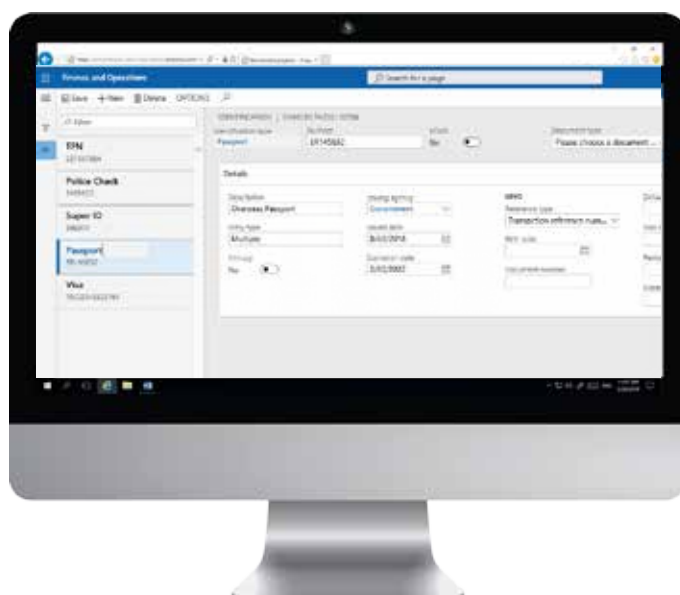
Employee Master

- ✓ Personal Data - Name,
- ✓ Employment Data - Employment date, Probation period and dates
- ✓ Competencies - Skills, Education, etc.
- ✓ Wages and Benefits
- ✓ Loaned Equipment
- ✓ Personal Contacts & Emergency Contacts
- ✓ HR Letter



Identifications

- ✓ Information for Visa, Police Check, Passport, TFN, VEVO & Superannuation
- ✓ Uploading Documents
- ✓ Reminder about Expiring Documents





Leave Management

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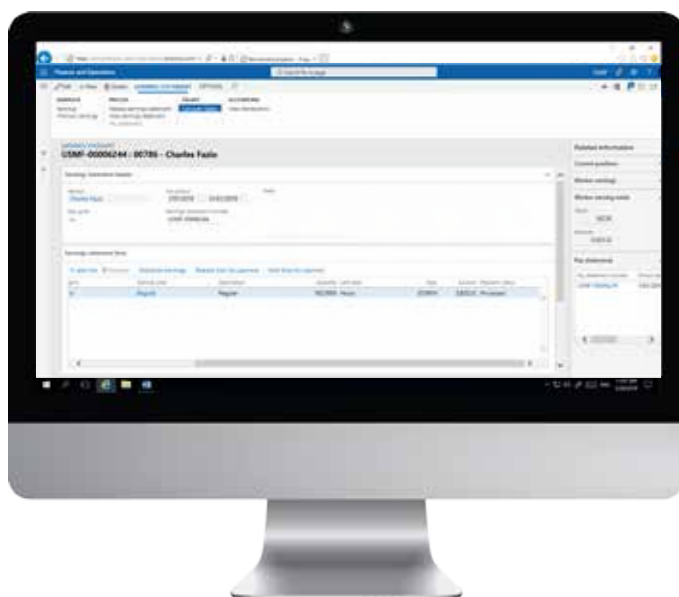


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Leave Management

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- ✓ Setup different types of leaves with different eligibility rules
- ✓ Leaves can be assigned as per the level/grade, employment type, gender and years of service
- ✓ Leave Approval Workflow
- ✓ Leaves Management integrated with Attendance and Payroll



Payroll Processing

- ✓ Payroll calculation fully integrated with Attendance and Leave Management System
- ✓ Can create configurable formula for different earnings and benefits
- ✓ Generate payroll for different legal entities with different policies

Allows an automated system to take care of your payment processes, automating multiple earnings and deductions based on different periodic attendance. Dynamics HR & Payroll uses an integrated payroll system for processing and calculations, rather than manual payment processes for superannuation and taxes.



Time and Attendance

- ✓ Admin staff can mark their attendance through Employee self service without depending on any time and attendance machine.
- ✓ Integration with external time & attendance Machine
- ✓ Detailed view of the employee attendance
- ✓ Integration of Attendance with Leaves Management
- ✓ Integration of Attendance with Payroll

With multiple ways for entering time registrations, online time and attendance management system helps to remove manual data entry errors with an automated and integrated system. Dynamics HR & Payroll are improving scheduling accuracy and efficiency for payment processes.





Australian Taxation

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Australian Taxation

Dynamics Human Resource & Payroll is a fully integrated taxation system and complies with their respective national regulations. Which helps with automated deductions and contributions as well as adjustments for rebates and other earnings.

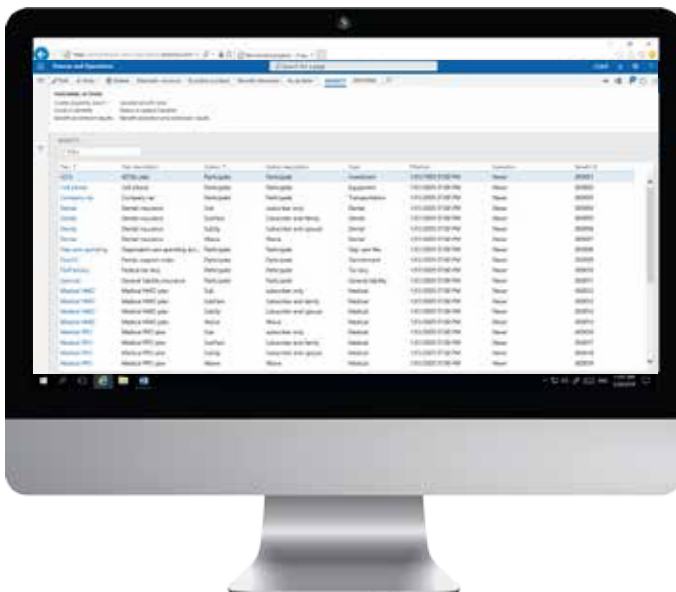
- ✓ Fully compliance with Australian Taxation policies
- ✓ Taxation includes Medical Levis and Tax Offsets as well
- ✓ Integration with STP
- ✓ Tax adjustments functionality for previous employments and/or rebates



Benefits and Deductions

- ✓ Compliance with Super Annuation and Leave Loading Policies
- ✓ Date effective records and validations based on employee service years
- ✓ Calculates Complex Cases for benefits which include Contribution and/or Deductions

Dynamics Payroll management system, superannuation and other benefits calculated. Automatically help to minimize potential taxation and benefits underpayment risks by creating a more effective and accurate service.



Employee Separation

- ✓ Employee Resignation Approval Workflow
- ✓ Exit interview integrated with Microsoft Outlook
- ✓ Check for return of Company Assets
- ✓ Final Settlement based on the employment end date including all retiring benefits

Allows both the employer and employee to manage resignation and exit interviews with access to information all in one place. With the integration of payroll and finance, we ensure leave encashment and end of service is taken care of.





Single Touch Payroll

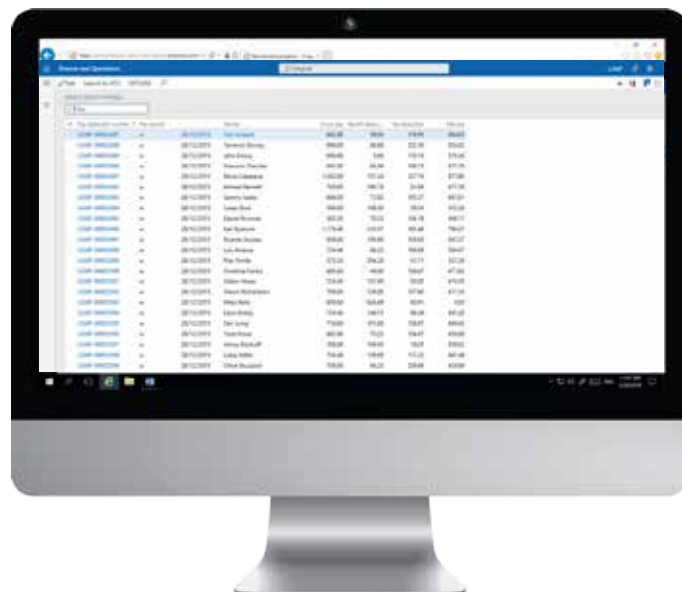
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Single Touch Payroll

Single Touch Payroll, also known as STP is the new way of reporting tax and super information to the ATO. With the introduction of Single Touch payroll, as an employer, you will send you employees' superannuation and tax information automatically when you process your payroll.

- ✓ Streamlines the reporting process
- ✓ Minimises error
- ✓ Eliminates payment summaries
- ✓ Improves access to new employee info
- ✓ Encourages digitalisation



Payroll Reporting

With the introduction of DHRP's inbuilt dashboards, you are able to view real-time business Intelligence & Human Resource data analytics all in one centralised location. With improved visibility of your business operations and metrics, it allows your employees to make more intelligent & informed decisions about your organisation.

- ✓ Employee Audit Report
- ✓ Employee Details Report
- ✓ Shift Changes for Employees
- ✓ Employee Qualifications, Licences and Visas
- ✓ Shift Requests Made
- ✓ Single Touch Payroll (STP)
- ✓ Employee Payment History Report
- ✓ Payroll Tax Liability
- ✓ Minimum Hours Rest Report
- ✓ End of Financial Year Summary
- ✓ Salaries & Wages
- ✓ Payment Summaries
- ✓ Monthly Payroll Report

